



# Prep Academy Company Team Agreement and Commitment Letter: 2022-2023

*Prep Academy is excited to begin the new competition season. For us, competition will always be about motivating, inspiring, and educating young dancers in a positive, healthy, and encouraging environment. Competitions help dancers learn to respect other dancers, studios, and teachers/choreographers for their talents and differences. The program is designed to delight dancers of every age and ability level by improving technique, developing confidence in performing, and continuing to improve their dancing year to year. Our program builds character, positive learning skills, work ethic and friendships as well as giving students the opportunity to share in the joys and challenges of being part of a team.*

*Please read through the following document that outlines the responsibilities of your participation in the competition program for the period of September 1, 2022-July 30, 2023. On the last page, please initial that you have read and agree to each section, sign and return no later than August 15, 2022 (Please print and keep for reference)*

## **Communication**

We will keep you up to date on all communications regarding our competition program.

**Email:** Parents and students are expected to have a current email address on their account that they check frequently.

**BAND:** Parents and students are required to be on our BAND Page where we post any and all news, changes and updates to all aspects of team participation.

## Questions or Concerns:

**General Dance Team Communication:** All General team related questions or concerns should be sent in an email to [megan@prepacademysanangelo.com](mailto:megan@prepacademysanangelo.com)

**Billing or Financial questions:** All Billing or financial questions please contact the Studio Manager.

**San Angelo:** Megan Pfluger- (325)315-2284 or [megan@prepacademysanangelo.com](mailto:megan@prepacademysanangelo.com)

## Tuition & Other Fees

All tuition, costume, registration, admin, choreography and competition fees are non-refundable.

**Registration Fee: [\$20]** per competitive student registration fee.

**Tuition: [\$54]:** Tuition will be based on regular studio rates for all classes Sept. - July, but does not include the multiple class discount. *All tuition pays for teacher salaries and studio overhead only.*

**Administrative Fees: [\$50 per dance]:** \$50 per dancer admin fee is added to each competition entry fee. For example, if you have two group numbers and a duet for each competition, you will have \$150 of admin fees added to your statement per competition. We include an admin fee on entries to be fair and allow each family to participate at their level of interest and affordability. All the administrative work, planning, communication, event selection and registration, critique review, data entry, teacher attendance at events, music editing, and any and all other tasks associated with the comp program are funded only by the admin fees included in each entry fee.

**Entry Fees: [Varies, typically around \$75-\$150 per dance]:** The entry fee whether group, solo, duo etc are per student for each entry which includes the admin fee. These fees vary from one competition to another; please see the **Competition Entry Fees and Payment Deadline Schedule** attached. The fees will be applied to your account on the 1st of the month in September, October, January and February.

**Costume Fees: [\$65 per costume]** Costume fees include the price of the costume, shipping, artistic direction, selection, measuring, sizing, ordering and fitting. Costume Fees will be added on the 1st of the month in November.

**Team Bag, Sweats, Shoes, Earrings and Nude Leotard: [\$200]** This includes matching jacket, sweat pants, tennis shoes, bag, earrings and nude leotard for dancers.

Dancers previously on the team DO NOT have to re-order unless the team outfit has changed. These will be charged to the account on the 1st of the month in December.

**Choreography: [\$200]** If your dancer is selected for a solo, duo, trio or any additional dances and you accept, there will be a \$200 choreography charge divided throughout the dancer/dancers. This fee will be added on the 1st of the month in November.

**Additional Practices for Non-Group Routines: [\$40 per hour]** If your dancer is selected for a solo, duo, trio or any additional dances and you accept, there will be a \$50 per hour charge for any additional practices schedule divided throughout the dancer/dancers. These fees will be added on the 1st of the month following the scheduled practices.

*Tuition and Personal Dance Account must be kept current in order to be allowed to perform/compete. Tuition and fees are due on the 1st of each month, and you will be charged a \$20 late fee after 30+ days of non-payment.*

### **Refunds and Cancelation Policy**

**Tuition:** Tuition is non refundable.

**Extenuating Circumstances:** In the event we need to switch all in-studio classes over to Virtual Zoom classes, please note tuition will remain the same. If you are unwilling to participate at that time you will need to drop from the competition program.

**Competition Entry Fees:** Any entry fees from a canceled competition will be refunded back in the form of a credit towards that competition next season less the admin fees.

### **Schedule**

Dancers are required to take a Team Rehearsal, Acrobatics or Gymnastics, Ballet, and a Jazz technique class(Jazz, Pom, or Dance Team Prep) based on their team requirements for the school year and summer. Additionally, it is highly recommended that your dancer enroll in any additional classes to increase your dancer's skill and ability, i.e. Tap, Hip Hop, Strength, Stretch, and Technique

### **Attendance Policy**

**Team Rehearsal:** Classes ARE REQUIRED. You may not miss any team rehearsal the week of a performance or competition. If you miss rehearsal, you will not perform or compete and risk losing your spot due to the need to change formations and the routine

to accommodate your absence. The only exceptions to this policy are: a family emergency or funeral or a school event where a grade is at stake. In that instance, you must provide written notice, at least 2 weeks prior to the event for approval. Text messages will not be accepted.

**Extra rehearsals:** Extra practices may be scheduled throughout the year if deemed necessary. All extra rehearsals are mandatory. If you are ill (and not contagious), you are expected to come sit and watch. All competition team dancers are required to be at all choreography sessions scheduled throughout the summer.

**All technique classes:** ARE REQUIRED. Dancers are allowed to miss 2 acro/gymnastics, 2 jazz/pom classes and 2 ballet classes per dance semester. If you exceed this, your placement on the team will be reevaluated.

**Absent for a performance/competition:** The dancer will not dance in the next performance and may be removed from the routines and become a permanent alternate for those dances. As a general rule, please give as much notice as possible prior to an absence. Please email known conflicts to your coach. Except for illness, last minute calls will not be tolerated. Absences will be excused for severe sickness and school activities where a grade is at stake.

**Tardiness:** You must be on time to every class. Extensive tardiness could result in removal from a performance or competition or may require private lessons at the discretion of the coach at your expense. Students may not be late for any performance/competition.

**Communication:** Please do not rely on another student to communicate your team related absence. This is your responsibility. To notify us of your absence or you may text or call Megan at 325-315-2284.

### **Dress Code**

Dancers must comply with the dress code for each class in order to participate. The first offense will result in an email home; second offense will be removal from class. Anything beyond this will result in a teacher/parent/student conference to discuss potential removal from competition teams. Dancers must wear appropriate dance attire; black leotard or tight fitted tank top, black dance shorts or dance pants, skin colored tights, skin colored jazz shoes (**everyone must have the jazz shoes and tights listed on the dress code**). Hair must be secured up and off of the face.

## **Hair & Make-Up**

All members are required to do their hair and make-up as requested. Hair and make-up online tutorials will be sent in the fall to cover specific team hairstyles and makeup applications. [This make up kit is required by the first competition!](#) *Make sure you choose the black eye pencil.*

## **Costumes**

Costumes need to be well maintained throughout the season. If a repair is needed, please bring it to the coach's attention. Any damaged or lost costume will result in a new one being purchased or made at your cost including shipping, rush fees, alterations, etc. If a dancer forgets costume, accessories, shoes or tights for a performance/competition, it is the coach's decision whether or not the dancer will be allowed to perform.

## **Competitions/Conventions**

Please note that travel expenses are not included in the tuition. Once we have registered and paid our fees, they are non-refundable. If your dancer, for any reason (illness, absent from class prior to the competition) is not able to participate in the competition, her fees are non-refundable. Missing an event could result in removal from all routines for the remainder of the season. At least one parent must attend all competitions with their dancer. Dates that dancers must attend:

**Encore Regional Competition:** TBD Best Guess February 10-12, 2023 in Austin

**Tribe Dance Convention:** TBD Best Guess February 24-26 in San Angelo

**Showstoppers Regional Competition:** TBD Best Guess April 22-24 in San Antonio

**ONLY ONE WILL BE ATTENDED FOR NATIONALS:**

**Encore Nationals Competition:** TBD Summer 2023 Best Guess June 26-30

**Showstoppers Nationals Competition:** TBD Summer 2023 Best Guess July 11-16, 2023 in Galveston

## **Solo/Duo/Trios**

Dancers may be asked to participate in solo/duo/trios. Students who do not exhibit great sportsmanship will not be allowed to participate in a solo/duo/trio. There may be extra costs and fees associated with a solo/duet/trio that will be decided by the studio manager and owner at the time of decision.

### **Sportsmanship**

Any dancer or parent who exhibits poor sportsmanship will not be allowed to compete in future competitions. This means respect for judges, competition staff, other dancers, teachers and parents. This is a zero tolerance policy. Parents are also required to be good ambassadors of Prep Academy. Any complaints, problems, or other issues should always be directed to the coaches. Additionally, we will be strictly enforcing a no-gossip policy. We work hard to provide a positive, thorough dance education and experience for each team dancer. Gossip thwarts our efforts. If you or your dancer has any concerns regarding other dancers or parents, coaches or teachers, please reach out to the directors immediately so that the problem can be solved as quickly and effectively as possible.

### **Cancellations**

When you commit to the competition team, you are making a 11 month commitment, September 2022-July 2023.

### **Non Compete Clause**

Prep Academy competition team members may not teach or assist at another dance school. Members may not belong to another dance school's competition or performance group. The directors/coaches reserve the right to make and enforce disciplinary decisions concerning any situation not covered in this contract. The directors/coaches reserve the right to interpret eligibility standing of every member of this group.

### **Social Media**

Students and parents are expected to use social media in such a manner as to reflect the *Code of Ethics* below. Students and parents using social media to knowingly disparage any aspect of their team, instructors, their peers or studio staff will run the risk of dismissal from the team and studio. No video containing studio choreography should

be posted on any social media site. We look forward to enjoying a studio wide team spirit that is kind, supportive and welcoming to all.

### **Code of Ethics:**

All team members are considered role models for **Prep Academy** and will be held to a higher standard of behavior, participation and dedication. We expect all team members to be respectful of each other and their studio, exercise good sportsmanship, and to abide by the Code of Ethics below:

**INTEGRITY:** To conduct oneself with honesty, courtesy, and respect. To express consideration for one's fellow dancers, educators, parents, staff and competitors. To be a person who leads by example and honors commitments. To be a person other people can count on.

**LEADERSHIP:** To guide, direct and influence people in achieving their highest goals and ideals by setting an example through one's actions and speech. To inspire and serve the people of your class, team, or community through full participation in all dance related activities.

**RESPONSIBILITY:** To respect and adhere to the policies and procedures of the studio. To be a person who interacts with peers and authority figures in a mature manner. To question authority in a respectful manner. To speak of any issue or grievance to the person who is able to resolve any concern. To be willing to receive coaching and direction when deemed appropriate. Dancers should display the willingness to be a team player for the good of all.

**CHARACTER:** To be a person who represents high levels of personal integrity, leadership, and responsibility for oneself and others. A person who has the courage and willingness to face issues and concerns with maturity and dignity. To avoid gossip, criticism, or denigrating comments for or about any member of the dance community, parent, peers or studio.

**PROFESSIONALISM:** To respect the dance profession and uphold the values and standards of conduct we deem important in this Code of Ethics. To support and encourage one another. To voice opinions and initiate change that will elevate the dance community. To recognize oneself as a role model at all times. To love and express gratitude for the opportunity to study and perform dance as a universal art form.

**Dance Team**  
**Terms of Agreement/Commitment**

*After you sign and return, please make a copy of this for your own records.  
I have read, understand the rules as stated in the contract and will commit to being a  
competition team dancer and/or parent. I will be in attendance, have a great attitude, be  
on time and work hard to make the groups shine.*

Parent Signature:

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Dancer Signature:

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Date: \_\_\_\_\_